

SMIIC FORUM 2012
DRAFT WORK PROGRAMME
FIFTH MEETING OF THE BOARD OF DIRECTORS (BOD)
STANDARDS AND METROLOGY INSTITUTE FOR ISLAMIC
COUNTRIES (SMIIC)
(07 November 2012, Antalya/Republic of TURKEY)

07 November 2012 (Wednesday)

Morning Session

09:00-10:30

Item 1 and 2: **Opening of the Meeting** and Welcome Address

- Recitation from the Holy Qur'an

- Attendance List Check

- Welcome Address of the Chairman of BOD, Mr. Hulusi Şentürk

Item 3: Adoption of the Agenda of the Meeting – amendments and/or deletions of any agenda items

Item 4: Acceptance of new member(s)

Item 5: Briefing about the Latest Activities of General Secretariat (report)

10:30-11:00 Coffee Break

11:00-13:00

Item 6: Guide on Adoption of OIC/SMIIC Standards.

Item 7: Establishment of a “Metrology Committee (MC)”.

13:00-14:00 Lunch and Prayer Break

Afternoon Session

14:00-15:30

Item 8: Proposals for Financial Committee

Item 9: Post descriptions, number of posts, duties and responsibilities in GS/PER/006

Item 10: Promotional Activities

Item 11: SMIIC Headquarters possible movement to a new location in Istanbul

15:30-16:00 Coffee Break

16:00-17:30

Item 12: Proposed Draft SMIIC 2013 budget

Item 13: Date and Venue of the 6th BOD Meeting

Item 14: Remarks and Suggestions

Item 15: Approval of 5th BOD meeting final report

Item 16: Closing of the Meeting.

18:00 Dinner
